



THE GREATER UNIVERSITY SERVICE FOUNDATION, INC.

GRANTEE EVALUATION FOR SMALL PROJECTS GRANTS

Note: Your completed evaluation is due to your project adviser no later than one month after your project takes place. Please email your evaluation directly to your project adviser.

Thank you for taking the time to complete the following project evaluation form. There are 13 questions; attach as many additional sheets as necessary. Please be honest and accurate. Your information will be used to help GUSF assess and evaluate grant programs and related resources. Please contact your project adviser if you have any questions. Thank you for your service and support of the greater Washington University community.

1. List the goals of your project. What did you want to accomplish?
2. Give a brief synopsis or narrative describing what you achieved with the help of the GUSF grant.
3. What lessons have you learned during the experience of planning and implementing this project? In hindsight, what would you have done differently?
4. If you chose to remain anonymous, how did the anonymous nature of your project affect its implementation? How did it enhance and how did it constrain the project?
5. Please list all individuals, organizations, agencies and companies who provided funds (in addition to GUSF) or in-kind donations for your project as well as their contributions.
6. Please list all individuals, public officials (names and titles) and/or celebrities that contributed to the success of this project. Briefly describe their contributions.
7. List and detail all activities that were part of your project.
8. Among the activities listed in #7, what do you consider the most successful and why?
9. What were the most important results of this project?
10. How successful was your performance, based on the metric you described in your application?
11. Did you secure media coverage for your project? Why or why not? Include citations or URLs as appropriate.
12. What has changed or is changing in your community as a result of this project?
13. Please share any constructive comments you feel are noteworthy to GUSF's small grant process. Please include your thoughts on the application, notification, grant disbursement and evaluation process.